Routine Non- Hazardous Hauled Wastes Information Packet and Permit Application

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If you have questions regarding this packet of information, please contact the Hauled Wastes Program at the Metro Water Recovery via telephone at 303-286-3000

Thank you.

Routine Non- Hazardous Hauled Wastes Permit Application

INTRODUCTION

A Routine Non-Hazardous Hauled Wastes Discharge Permit (Permit) issued by the Metro Water Recovery (Metro) Industrial Pretreatment Program provides authorization for the discharge of routine non-hazardous hauled wastes that include septic tanks, grease traps and privies at a designated discharge point, in accordance with the *Metro Water Recovery Rules and Regulations Governing the Operation, Use, and Services of the System (Rules and Regulations)*, and Federal Pretreatment Regulations (40 CFR 403). The Permit program provides a means for protection of the Publicly Owned Treatment Works (POTW) facility, including appurtenances, POTW workers, the public and the environment through the regulation of these discharges.

Domestic septage waste is defined as the liquid or solid material removed from a septic tank, cesspool, holding tank, or a similar system that receives only domestic waste (household, non-commercial, non-industrial sewage). Non-domestic waste may include portable toilet waste, non-hazardous commercial wastes from the food processing industry, fats, oil and grease of animal or vegetable origin (e.g., from restaurants). Only the wastes described earlier in this paragraph constitute Routine Non-Hazardous Hauled Wastes; all other wastes are considered non-routine and are not covered under the scope of this permit application and/or the Permit.

To apply for a Permit, you must fully complete a Routine Non-Hazardous Hauled Wastes Discharge Permit Application. All questions/blanks must be filled out completely and must include all specified enclosures. If you do not have an answer for any requested information, or if a section does not apply to your operations, indicate this, and provide an explanation for each instance. If needed, you can add lines or attach additional pages.

Send the original, completed application and all required enclosures to:

ATTN: Hauled Wastes Program
Metro Water Recovery
6450 York Street
Denver, CO 80229-7499

The completed hardcopy permit application with wet signatures must be mailed or hand-delivered; electronic submittals sent via email or fax will not be accepted (but may be sent in addition to the hardcopy). The completed application and all required enclosures are due to Metro within 30 days of the date of this letter.

For any questions regarding completion of the Permit application, please contact:

Hauled Wastes Program at 303-286-3000

Application Due Date: **Month XX, XXXX**

Routine Non-hazardous Hauled Wastes Discharge Permit Application
(SEPTIC TANKS, GREASE TRAPS, AND PRIVIES)

The Metro Water Recovery's *Rules and Regulations* provide that a person or company requesting to discharge routine treatable wastes from septic tanks, grease traps, and toilets must apply for a discharge permit and submit an application fee of $25.00. A $10.00 vehicle permit fee must also be submitted for each vehicle used to discharge such wastes. The discharge permit application fee and vehicle permit fee(s) must be submitted with each discharge permit application and made payable to Metro Water Recovery. Applicant must also execute and deposit with Metro a permit bond or escrow account (Section 5.2.5, *Rules and Regulations*) and insurance coverage (Section 5.2.6, *Rules and Regulations*). The application submitted to Metro shall be certified by the Certification Statement (Section J). Vehicle permits are not transferable. In the event of denial, application fees are non-refundable, vehicle permit fees will be refunded within 30 days.

The undersigned hereby applies for a permit to discharge routine non-hazardous hauled wastes from septic tanks, grease traps, and privies into Metro's Specified Discharge Point.

Business Name: _____

☐ **NEW DISCHARGE PERMIT**: $25 discharge permit application fee plus $10.00 vehicle permit fee ***per vehicle*** used to discharge wastes in the amount of:

$ _____ for _____ vehicles.

Please submit payment with completed application.
Checks payable to: Metro Water Recovery

☐ **PERMIT RENEWAL**: $5.00 vehicle permit fee ***per vehicle*** used to discharge wastes in

The amount of $ _____ for _____ vehicles.

(Renewal Application must be submitted at least 90 days prior to the expiration of existing permit. Existing Permittees applying for renewal must submit a completed application containing any updates to information regarding the wastes being discharged.

METRO WATER RECOVERY

Routine Non- Hazardous Hauled Wastes Permit Application

SECTION A - GENERAL BUSINESS INFORMATION

Company Name: _____

Owner(s) is(are) Individual ☐ Partnership ☐ Corporation ☐

Name of Owner: _____

Responsible Official: _____ Phone: _____

Secondary Contact: _____ Phone: _____

Emergency Contact: _____

Facility Address: _____

Mailing Address: _____

Email: _____ E-Mail: _____

If owner is corporation, is it incorporated under Colorado laws? Yes ☐ No ☐

If incorporated elsewhere, is it registered to do business in Colorado? Yes ☐ No ☐

SECTION B - GENERAL BUSINESS OPERATIONS INFORMATION

Item B-1: Number of Employees: _____

Item B-2: Hours of Operations

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Shift 1, Hours							
Shift 2, Hours							
Shift 3, Hours							

SECTION C - OPERATIONAL ACTIVITY DESCRIPTIONS

Item C-1: Proposed Area of Operation: _____

_____

Item C-2: Type of Waste _____

(Check all that apply):

- ☐ Septic (Domestic waste only)
- ☐ Restaurant Grease Traps
- ☐ Portable Toilets (SDS Sheets for toilet chemicals required)
- ☐ Residential
- ☐ Lift Stations (Connector Only)

_____

_____

_____

- ☐ Other Non-Residential Waste (Describe):

_____

_____

_____

Item C-3-: List of other POTWs where the hauled waste is discharged

_____

_____

_____

Item C-4: List of Non-domestic customers

_____

_____

_____

_____

_____

_____

Item C-5: How do you determine if waste is acceptable? _____

_____

_____

_____

Item C-6: List all business activities generating wastewater _____

_____

_____

Item C-7: Do you pump waste from oil/water separators? Yes ☐ No ☐

If yes, please describe what types of business are pumped? _____

_____

Item C-8: Describe any other non-residential waste pumped: _____

_____

_____

Item C-9: Are any chemicals added to your loads? Yes ☐ No ☐

If yes, provide SDS for each chemical prior to discharge.

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SECTION D - VEHICLE INFORMATION

The company has a vehicle to haul the waste: Yes ☐ No ☐*

*If NO, provide the **CONTRACT HAULER COMPANY INFORMATION****

Contract Hauler's Business Name: _____

Primary Contact Person: _____

Address: _____

Address: _____

**contract haulers must also be permitted under the same permit.

If YES, provide vehicle information for each vehicle below:

Truck Brand	Truck Model	Year	Cab Color	Tank Color	Current License Plate #	Tank Capacity (Gallons)

Are hose connections mounted, capped and stored to prevent leakage during transit? Yes ☐ No ☐

Are discharge valves water-tight to avoid leakage during transit? Yes ☐ No ☐

What facilities are provided for cleaning vehicles? _____

Address are vehicles are stored: _____

_____

SECTION E - INSURANCE AND FINANCIAL INFORMATION

Expected Monthly Discharge Volume (Gallons):

PERMIT BOND – SURETY OR BONDING COMPANY INFORMATION

Company Name: _____

Primary Contact: _____

Address: _____

Address: _____

AMOUNT OF ESCROW OR PERMIT BOND: _____

VEHICLE INSURANCE – INSURANCE COMPANY AND/OR AGENT INFORMATION

Company Name: _____

Primary Contact: _____

Address: _____

Address: _____

WORKERS' COMPENSATION INSURANCE – INSURANCE COMPANY AND/OR AGENT INFORMATION

Company Name: _____

Primary Contact: _____

Address: _____

Address: _____

Every new permittee **MUST ATTACH A CERTIFICATE OF INSURANCE** indicating auto liability, general liability and workers' compensation coverage, including policy number and policy period. Workers' compensation limits need to be at least $500,000. Workers' compensation coverage may be waived for owner/operator businesses with no employees. Please see attached "Minimum Insurance Requirements for Contractors."

SECTION F

ACKNOWLEDGMENT/AGREEMENT

The Metro Water Recovery cannot accept any type of hazardous waste received by truck, rail car, or dedicated pipeline. The term "hazardous waste" means any solid, liquid, or gaseous wastes, regardless of amount, which is defined to be hazardous under any applicable federal, state, or local laws, rules, regulations, permits, or administrative or judicial decisions, including, but not limited to, those wastes listed or characterized as hazardous wastes by the U.S. Environmental Protection Agency under P.L. 94-580, the Resource Conservation and Recovery Act as amended (40 CFR, Part 261).

This includes any wastes containing paradichlorobenzene (1,4-dichlorobenzene) at concentrations greater than 7,500 ug/L (7.51 mg/L). Wastes containing greater than 7,500 ug/L of paradichlorobenzene (1,4-dichlorobenzene) are hazardous waste (D027). Paradichlorobenzene is a crystalline solid at room temperature and is commonly sold as urinal cake and deodorizers hung in portable toilets to mask unpleasant odors. Urinal cakes and deodorizers containing paradichlorobenzene are prohibited under the Metro's Hauled Wastes Program unless you can demonstrate to Metro's satisfaction that the concentration is below 7,500 ug/L.

I hereby acknowledge receipt of the above statement and agree to never transport to the Metro Water Recovery any hazardous waste for treatment or disposal therein.

I understand that my failure to comply may subject me to civil and criminal penalties, will result in revocation of my Non-Hazardous Hauled Wastes Discharge Permit, and Metro will withdraw permission for me to enter any Metro facility for any purpose.

Print Name	Date
Signature	Title
Company	

SECTION G - MINIMUM INSURANCE REQUIREMENTS FOR CONTRACTORS

Original Insurance Certificates reflecting successful bidder's coverages in accordance with the following minimum requirements must be submitted to Metro **PRIOR** to commencing any work. Self-insurance by Contractors shall not be acceptable.

WORKERS' COMPENSATION AND EMPLOYER'S LIABILITY - This insurance shall protect the Contractor against all claims under applicable state workers' compensation laws. The Contractor shall also be protected against claims for injury, disease, or death of employees which, for any reason, may not fall within the provisions of a workers' compensation law. This policy shall include an "all states" endorsement.

The liability limits shall be not less than:

Workers' Compensation	Statutory
Employer's Liability	$ 100,000 Each Accident $ 500,000 Policy Limit $100,000 Each Employee

COMPREHENSIVE AUTOMOBILE LIABILITY - This insurance shall be written in comprehensive form and shall protect the contractor against all claims for injuries to members of the public and damage to property of others arising from the use of motor vehicles and shall cover operation on or off site of all motor vehicles licensed for highway use, whether they are owned, non-owned or hired.

The liability limits shall not be less than $150,000 each person and $600,000 each occurrence for Bodily Injury; $600,000 each occurrence for Property Damage; or a combined single limit of $600,000 each occurrence for Bodily Injury and Property Damage.

COMMERCIAL GENERAL LIABILITY - This insurance shall be written in comprehensive form and shall protect the contractor against all claims arising from injuries to persons other than his employees or damage to property of Metro or others arising out of any act or omission of contractor or his agents, employees, or subcontractors. The policy shall also include protection against claims insured by usual personal injury liability coverage, a "protective liability" endorsement to insure the contractual liability assumed by contractor under the indemnification provisions in General Conditions, and "Completed Operations and Products Liability" coverage (to remain in force during the correction period).

The liability limits shall not be less than $150,000 each person and $600,000 each occurrence for Bodily Injury and $600,000 each occurrence for Property Damage, with an annual aggregate of at least $1,000,000; or a Combined Single Limit of $600,000 each occurrence for Bodily Injury and Property Damage with an annual aggregate of at least $1,000,000.

For construction projects, the contractor shall include Metro and the engineer as additional insured parties.

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Bond Number: _____

SECTION I - PERMIT BOND

Know all by these present, that we _____ , as Principal, and the _____ , as Surety are held and firmly bound unto the Metro Water Recovery, 6450 York Street, Denver, Colorado 80229, as Obligee, in the sum of _____ Dollars ($ _____) for which sum, well and truly to be paid, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these present.

Sealed with our seals, and dated this _____ Day of _____ , 20 _____

THE CONDITION OF THIS OBLIGATION IS SUCH, that:

Whereas, the Principal has been or is about to be granted a permit to discharge non-hazardous treatable wastes from septic tanks, grease traps, privies, and sewer cleanings, or other non-hazardous approved wastes, into the interceptor system of the Obligee;

NOW, THEREFORE, if the Principal well and truly complies with the Rules and Regulations of the Obligee, including the rendering of payment as required in such Rules and Regulations, and conduct business in conformity therewith, then this obligation is void; otherwise, to remain in full force and effect, and the Surety will pay the full value of all claims or demands with a total amount not exceeding the amount of this obligation.

PROVIDED, HOWEVER, that this bond shall continue in force until _____ , 20 _____ or until the date of expiration of any Continuation Certificate executed by the Surety.

This bond may be terminated at any time by the Surety upon sending in writing by certified mail to the clerk of the political subdivision with whom this bond is filed and to the principal addressed to them at the political subdivision named herein, and at the expiration of 30 days from the mailing of said notice, this bond shall *ipso facto* terminate and the Surety shall thereupon be relieved from any liability for any acts or omissions of the principal subsequent to said date.

IN TESTIMONY WHEREOF, the Principal has hereunto set his hand and the Surety has caused these present to be executed in its name and its corporate seal to be affixed by its attorney-in-fact at _____ , Colorado, on this _____ day of _____ , 20 _____

	_____
	Principal
	Surety Company
	Address
	Address
(SEAL)	By

(Accompanying this bond with attorney-in-fact's authority form the Surety Company certified to include the date of the bond.)

SECTION J – SIGNATORY REQUIREMENTS

All reports and information submitted meet the requirements of this permit application and must be signed and certified to by an authorized representative of the Permittee as defined in Section 2.10 of the *Rules and Regulations*.

Signatory of the Routine Non-Hazardous Hauled Wastes Discharge Permit must provide the following:

Printed Name and Title

Signature

CERTIFICATION

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

I certify that I have received and read the Metro Water Recovery Appendix B - Rules and Regulations - Sections 5, 6.13, 6.14 and 6.18

Signature of Authorized Representative

Date